PAY SLIP

**Date of payment: ......../......./............**

**Pay period: ..../..../....... to ....../..../.......**

Employee’s Name: ...................................................................................

Employer’s Name: ...................................................................................

Employer’s ABN/ACN: ...........................................................................

Classification/Job Title: …………….........................................................

Salary: $........................... Per Annum or/and $......................... Ordinary hourly rate

Employer Superannuation contribution:

Name of Fund/Scheme: ................................................... Contribution: $........................

|  |  |  |  |
| --- | --- | --- | --- |
| Wages – Worked at ordinary hourly rate  | hrs  | @ (rate)  | $......... . ...  |
| Wages – Worked at Saturday rate  | hrs  | @ (rate)  | $......... . ...  |
| Wages – Worked at Sunday rate  | hrs  | @ (rate)  | $......... . ...  |
| Public holiday(s)  | hrs  | @ (rate)  | $......... . ...  |
| Overtime  | hrs  | @ (rate)  | $......... . ...  |
| hrs  | @ (rate)  | $......... . ...  |
| hrs  | @ (rate)  | $......... . ...  |
| Shift loadings  | hrs  | @ (rate)  | $......... . ...  |
| hrs  | @ (rate)  | $......... . ...  |
| hrs  | @ (rate)  | $......... . ...  |
| Allowance/ Bonus  | Type  | $......... . ...  |
| Incentive based payment  | Type  | $......... . ...  |
| Type  | $......... . ...  |
| Termination Pay  | Details (including notice, redundancy, accrued leave, etc)  | $......... . ...  |
| **Gross Wage**  | **$...... . ...**  |
| **Deductions**  |
| Taxation  | $......... . ...  |
| Superannuation (Fund Name)  | Account Number  | $......... . ...  |
| Other deduction - purpose  | details  | $......... . ...  |
| Other deduction - purpose  | details  | $......... . ...  |
| **Total deductions**  | **$...... . ...**  |
| **Net wages**  | **$...... . ...**  |

 **NOTE: Payslips must be issued to employees within one day of pay-day.**