PAY SLIP

**Date of payment: ......../......./............**

**Pay period: ..../..../....... to ....../..../.......**

Employee’s Name: ...................................................................................

Employer’s Name: ...................................................................................

Employer’s ABN/ACN: ...........................................................................

Classification/Job Title: …………….........................................................

Salary: $........................... Per Annum or/and $......................... Ordinary hourly rate

Employer Superannuation contribution:

Name of Fund/Scheme: ................................................... Contribution: $........................

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Wages – Worked at ordinary hourly rate | | | hrs | @ (rate) | $......... . ... | | |
| Wages – Worked at Saturday rate | | | hrs | @ (rate) | $......... . ... | | |
| Wages – Worked at Sunday rate | | | hrs | @ (rate) | $......... . ... | | |
| Public holiday(s) | | | hrs | @ (rate) | $......... . ... | | |
| Overtime | | | hrs | @ (rate) | $......... . ... | | |
| hrs | @ (rate) | $......... . ... | | |
| hrs | @ (rate) | $......... . ... | | |
| Shift loadings | | | hrs | @ (rate) | $......... . ... | | |
| hrs | | @ (rate) | | $......... . ... | | | |
| hrs | | @ (rate) | | $......... . ... | | | |
| Allowance/ Bonus | | | Type | | $......... . ... | | |
| Incentive based payment | | | Type | | $......... . ... | | |
| Type | | | | $......... . ... | | | |
| Termination Pay | Details (including notice, redundancy, accrued leave, etc) | | | | | | $......... . ... |
| **Gross Wage** | | | | | | | **$...... . ...** |
| **Deductions** | | | | | | | |
| Taxation | | | | | | $......... . ... | |
| Superannuation (Fund Name) | | | Account Number | $......... . ... | | | |
| Other deduction - purpose | | | details | $......... . ... | | | |
| Other deduction - purpose | | | details | $......... . ... | | | |
| **Total deductions** | | | | | | **$...... . ...** | |
| **Net wages** | | | | | | **$...... . ...** | |

**NOTE: Payslips must be issued to employees within one day of pay-day.**