Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

I would like to bring to your kind notice that I have recently completed my \_\_\_\_\_\_\_\_\_\_\_\_. I would be very joining \_\_\_\_\_\_\_\_\_\_\_\_\_ as my first job. I have heard a lot about you and your achievements in this particular field. I would be really thankful to you if you could give me some of your precious time to discuss with me on the latest advancements in this field, prior to my joining. I will be highly obliged to you for this. I am sure that with your guidance, I would feel more confident to step out in the corporate word.

I hope to get a positive response from you.

Yours sincerely,