To whom it may concern,

Isabella and I were hired as receptionists around the same time 2 years ago and we immediately became friends. Working with Isabella at the public library has been a delight. She is cheerful, open-minded, caring, and optimistic person.

Isabella has a nurturing personality and has supported me through some difficult times. She is friendly with all the clientele as well and goes out of her way to help people find what they need. Isabella is very organized and has a keen eye for design. She came up with the idea to rearrange some of the sections of the library, rendering the layout considerably more convenient. She has good judgment and shows great determination whenever a difficult task is put in front of her. I’ve never seen Isabella stressed out or frustrated. She has a good head on her shoulders and her boundless energy is an inspiration to us all.

Isabella is a strong-minded, capable individual who will be an asset to any job or organization she joins. I recommend her without hesitation. Please contact me at name@stjameslib.com if you have any other questions.

Sincerely,

Sarah Planter