Crop farm managers are responsible to plan, organize and coordinate activities and resources required for cultivating arable crops.

**Career Objective:**

An enthusiastic arborist, keen to seek a position as farm manager in a fast-paced farm house

**Jolly Smith**

1234, South East 98 Street,

Denver, Co

(123) 456 -5890

j.smith@umail.com

**Professional Forte:**

* Strong analytical and judging skills.
* Excellent knowledge of farming equipments and tools.
* Ability to train new farm professionals.
* Possess comprehensive knowledge organizational and communication skills.
* Skilled in computer and other software application.
* Excellent team player.
* Proficient in multitasking.

**Professional Experience**

**Department of Parks.**

**2000 till date**

Horticulture Supervisor

Key Responsibilities:

* Major tasks included training technicians and new employees on various methodologies as per company standards.
* Reviewing and monitoring agriculture processes like pest management and soil preparation.
* Involved in the process of recruitment of skilled personnel.
* Overseeing maintenance, equipment repair, ordering supplies.
* Responsible for delivering presentations on safety.
* Responsible for generating monthly dashboards.

**Department of Parks.**1996- 2000

Assistant Horticulture Supervisor

Key Responsibilities:

* Major tasks included assisting the supervisor with various tasks.
* Scheduling and overseeing manpower in city parks and other recreation centers.
* Overseeing maintenance, equipment repair, ordering supplies.
* Responsible for delivering presentations on safety.
* Responsible for generating monthly dashboards.

**Educational Qualification:**

* Bachelor’s degree in Horticulture, University of Florida.

**Languages known:**

* Fluent in English
* Chinese
* Latin

**Significant Achievement:**

* Part of American Association of Horticulturists.