# **Cornell Note-Taking System Template**

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| Cues••Note key points.••Phrase notes as questions.••Write questions within twenty-four hours after class. | Notes••Record notes here during class or while reading.••Use meaningful abbreviations and symbols.••Leave space to add additional information. |
| Summary••Record main ideas and major points.••Write during review sessions. |

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| **Cues** | **Notes** |
| **Summary** |